## **Liquor License**



October 17, 2019

Letter ID: L0135644528

License No.:4EExpiration Date:11License Type:TAAccount ID:00

4D-1136569 11/30/20 TASTING REP 00000000

The State of Illinois Liquor License must be FRAMED and displayed on the licensed premises in plain view of the general public.

RESTATE OF THE STATE OF THE STA	STATE OF ILLINOIS LIQUOR CONTROL COMMISSION Governor JB Pritzker				Letter ID: L0135644528 4D-1136569 License Number			
IN ACCORDANCE WITH THE LIQUOR CONTROL ACT OF 1934, THIS CERTIFIES THAT: ADULT BEVERAGE SOLUTIONS LLC			HAS PAID A AND IS ISSU	JED A				
ADULT BEVERAGE SOLUTIONS LLC ADULT BEVERAGE SOLUTIONS LLC			FOLLOWING	G CLASS:				
101 W 22ND ST STE 202 LOMBARD IL 6014	18-4989	DuPage	ISSUE DAT	E:	10/17/19	Effective:	12/01/19	
			THIS LICEN EXPIRES O		11/30/20			
THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES. Sales Tax Acct # 00000000 Warehouse: N/A					THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL			

ADULT BEVERAGE SOLUTIONS LLC ADULT BEVERAGE SOLUTIONS LLC 101 W 22ND ST STE 202 LOMBARD IL 60148-4989



## Retail Liquor Establishments: Notice of Your Recordkeeping Requirements for Sales Taxes

As part of the issuance of your Illinois Liquor License, the Illinois Department of Revenue is informing you about our regulations regarding recordkeeping for retail sales made by liquor establishments. For information about Illinois Liquor Control Commission recordkeeping requirements, please visit their

## What records must I maintain about my sales of tangible personal property at retail?

At a minimum, you must keep

- the cash register tapes and other data that provide a daily record of the gross amount of sales;
- a record of the amount of merchandise purchased, such as vendor invoices or purchase orders; and
- an annual inventory of the value of the merchandise on hand.

For more information, see 86 III. Adm. Code 130.805.

As a retailer, you must keep records of all sales and purchases of tangible personal property, including, but not limited to, • invoices:

- purchase orders;
- inventory reports and records of inventory changes, shipments, or other transactions;
- accounting ledgers and accounting journals and statements; and
- tax returns with schedules and pertinent working papers.

For more information, see 86 III. Adm. Code 130.801.

You must keep records that document receipts and purchases for the reporting period covered by your return for a minimum of three and one half years after you have filed an original or amended return. 86 III. Adm. Code 130.815.

## How must I maintain my records?

Your records must

- distinguish taxable from non-taxable transactions (You must keep records for all sales, regardless of whether you believe they are taxable.);
- be available for inspection or audit at all times by the Department during normal business hours;
- be kept in the English language; and
- be kept within Illinois (Exception: Upon written permission from the Department, records may be kept outside Illinois at the head office and, when requested, must be made available for inspection at an Illinois location within a reasonable time.).
  For more information, see 86 Ill. Adm. Code 130.801.

**REMINDER:** Illinois banned the use of sales suppression software and devices in 2013. Tax zapper software or tax zapper devices automatically delete some or all of a business's records of cash sales transactions and reconcile data so that reported sales appear to match reported income. Anyone who knowingly sells, purchases, installs, transfers, possesses, uses, or accesses any automated sales suppression device, zapper, or phantom-ware in Illinois is guilty of a Class 3 felony.

**NOTE:** Failure to maintain and provide records will require the use of alternate audit techniques to verify the accuracy of returns and may result in additional penalty.

For additional information about Department of Revenue requirements see **tax.illinois.gov**. You may also call our Taxpayer Assistance Division at 1 800 732-8866 or 217 782-3336. Our TDD (telecommunications device for the deaf) is 1 800 544-5304. For additional information about Department of Revenue requirements see **tax.illinois.gov**.